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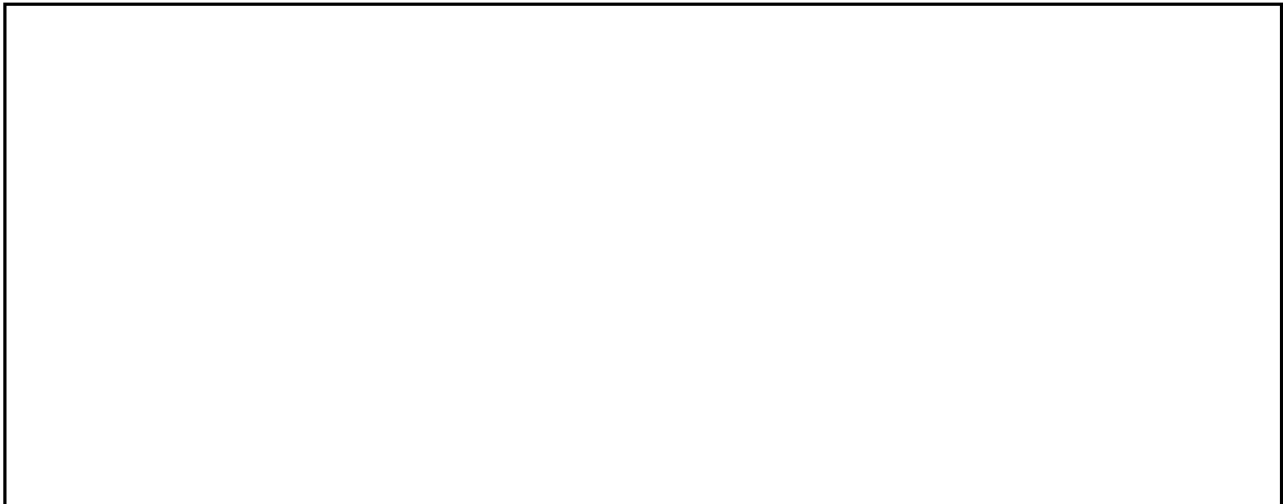
15 August 1975

MEMORANDUM FOR: Acting Deputy Director for Administration  
SUBJECT : Office of Personnel Report - Week Ending  
15 August 1975

1. State Support to Colleges -- Relationship to Successful Recruitment: Following is a listing which ranks the states on how they support their colleges. Our Chief of Recruitment believes there is a correlation between our success in recruiting and state institutions where funding is generous -- namely, a large number of well-qualified applicants are available.

- |               |                   |
|---------------|-------------------|
| 1. California | 6. Pennsylvania   |
| 2. New York   | 7. Florida        |
| 3. Illinois   | 8. Ohio           |
| 4. Michigan   | 9. North Carolina |
| 5. Texas      | 10. Wisconsin     |

2. Summer Intern Critiques: The formal Summer Intern briefings were concluded on 12 August 1975. The DDI and the Director of Personnel discussed the critiques of the program that had been submitted by the Summer Interns. Many worthwhile suggestions for improving the program were contained in these critiques.



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4. Career Oriented: Five Summer Interns have made appointments to discuss permanent employment. Four are being considered by the CT Program and one is under consideration in his current office.

5. House Select Committee Request: We assembled a lengthy list of internal "management reports" in response to the House Select Committee request.

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6. Position Management: A meeting was held with the Acting Chief of Operations, OC, at his request to discuss the transfer of clandestine communications support positions

7. Comparability Study: We plan to contact the Bureau of Engraving and Printing classification specialists concerning premium rates which they have recently established for many of their photoengravers. The premium rates appear to have comparable applicability for Agency photoengravers who are working on sensitive programs and projects for the Office of Technical Services.

8. Rehired Annuitants: The following rehired annuitant cases were approved for the Directorate of Administration:

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9. Special Ceremony: A special awards ceremony was held in the DCI Conference Room on 8 August 1975 to present awards to the 1975 Educational Aid Fund winners. Directorate representatives were present as the Director of Personnel presented the awards. Personal Affairs Branch is sending letters to all 140 who applied for EAF grants.

10. SAC Handbook: Revised Suggestion and Achievement Awards Program Handbooks were sent to committee members, alternates, coordinators and advisors.

Coming Events:

1. The Annual Awards Ceremony has been scheduled for 18 September at 10:30 a.m. in the Headquarters auditorium. Mr. Colby will speak at this ceremony. Since the accommodations of the auditorium are limited, a proportionate representation from each Directorate is being invited to attend. The remaining awardees will receive their awards at appropriate ceremonies arranged by their Directorates.

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2. We will continue work on regulations and handbook revisions and APP advice.

3. We are arranging to meet with representatives of the Directorates on 3 September to discuss topics related to personnel evaluation.

(Signed) F. W. M. Janney

F. W. M. Janney  
Director of Personnel

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